



Digital Citizenship

Administration responsibility to educate the School CC

- What filters are being used and how do they work?
- Are there different settings used for different grades and school levels?
- What is the district filtering policy on frequently used sites such as YouTube, Google Images, etc.?
- What resources does the district provide concerning educating students on safe internet use and digital citizenship?
- What is the protocol for students, employees and parents in district schools when inappropriate content is accessed?
- What are the district capabilities to change filtering, settings and management tools based on best practices, technological limitations, and funding?
- Where applicable, districts could include what is provided in connection with e-rate funding.

What filters are being used and how do they work?

- Provo City School District uses ContentKeeper Web Filtering appliances and cloud nodes.
- Our filter is currently configured to block harmful sites that are known to ContentKeeper as well as sites not in the ContentKeeper database.
- All district issued Chromebooks have the ContentKeeper extension to filter devices when off campus.
- Bark.us is used to monitor student Google accounts for harmful content and activity.
- Blocksi.net is used to manage classroom Chromebooks. Also available to parents when Chromebooks are off campus. <https://tinyurl.com/yn2dnsu2>
<https://tinyurl.com/2c9hdckp>

Are there different settings used for different grades and school levels?

- All school sites have a strict default internet filtering experience that is modified for the specific needs of the site.
- Employee devices have elevated access for teaching and learning.
- Student devices taken off campus have a curfew setting to disable internet access depending on grade level:
 - Prek-6 - No internet from 9pm-7am
 - Middle school - No internet from 10pm-6am
 - High school - No internet from 12am-5am

What is the district filtering policy on frequently used sites such as YouTube, Google Images, etc.?

Youtube.com

- Students can login with their district Google account to access restricted mode and whitelisted videos.
- Employees can login with their district Google account to gain full access to Youtube.

Google Images

- Google search, which includes Google images, is restricted to Safe Search mode.

Are there management systems available that can add additional supervision and appropriately limits access?

- LanSchool is available for some stationary labs.
- Blocks i is used by teachers for classroom management of Chromebook.
- Blocks i is available for any parent who would like to manage their student's Chromebook while off campus.
- Chrome management is used to restrict access to Google apps and extensions. Only whitelisted apps and extensions are allowed.

What resources does the district provide concerning educating students on safe internet use and digital citizenship?

- Schools community council members help determine which curriculum will be used for safe internet use and digital citizenship education and ensure it is taught each year.
- Some options used in the past
 - [BeNetPositive.org](https://www.benetpositive.org)
 - [NetSafeUtah.org](https://www.netsafeutah.org)
 - [CommonSense.org](https://www.common Sense.org)
 - [NetSmartzKids.org](https://www.netsmartzkids.org)
 - [NetSmartz.org/Parents](https://www.netsmartz.org/Parents)
 - [NetSmartz.org/Educator](https://www.netsmartz.org/Educator)

Utah code R277. Education, Administration. R277-495. Electronic Devices in Public Schools

Law can be found at <https://tinyurl.com/y7uvz4z9> or <https://tinyurl.com/5n88n2hn>

A school shall provide, within the first 45 days of each school year, a school-wide or in-classroom training to employees and students that covers:

- The contents of the school's policy
- The importance of digital citizenship
- The LEA's conduct and discipline related consequences as related to a violation of the school's policy
- The LEA's general conduct and discipline policies as described in Section 53G-8-202 - <https://tinyurl.com/8zc7zj3r>
- The benefits of connecting to the Internet and utilizing the school's Internet filters, while on school premises

What is the protocol for students, employees and parents in district schools when inappropriate content is accessed?

Site identified incident

- The incident is reported to the site admin.
- If the incident involves a student the site admin contacts tech support to assist in the investigation.
- If the incident involves an employee the site admin contacts the HR director. The HR director contacts tech support to assist in the investigation.
- Student access to technology is suspended or limited and other action may be taken if the incident is serious enough. Parents/guardians are contacted.

District identified incident

- An Internet usage report is sent to the site admin if the incident involves a student or the HR director if the incident involves an employee.
- Detailed information about the device used and any user account information is provided to assist in the investigation process.
- If the incident involves a student, instruction is given to contact the parent or guardian of the student.

What are the district capabilities to change filtering, settings and management tools based on best practices, technological limitations, and funding?

Where applicable, districts could include what is provided in connection with e-rate funding.

- Filter setting changes are done by tech support and can be requested by calling the help desk or by creating a technology work order.
- The district leverages E-rate funding to keep the network infrastructure up to date and secure.